



# Basel Convention Coordinating Center for Asia and the Pacific Stockholm Convention Regional Center

Department of Environmental Science and Engineering, Tsinghua University, Beijing 100084, P.R.China  
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## Logistic Information and Travel Arrangement

Regional Awareness Raising Workshop on Enhancing Cooperation and Coordination for  
the implementation of the Basel, Rotterdam and Stockholm Conventions in Asia

April 19-21, 2010, Beijing, China

### Accommodation

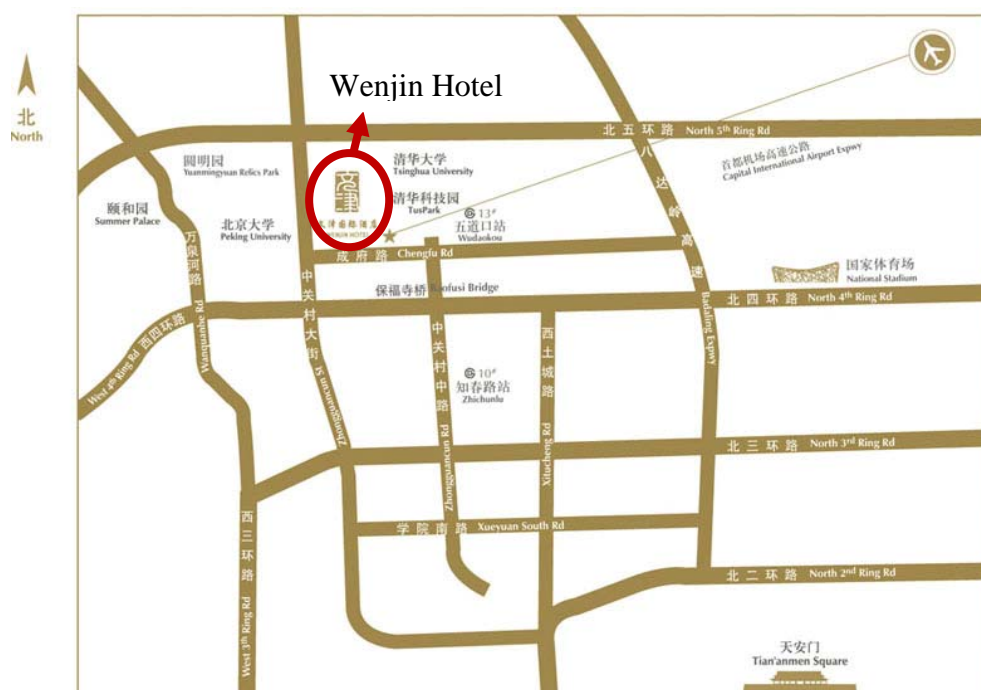
The hotel reserved for the participants is as follows:

#### Wenjin Hotel

Address: South Gate of Tsinghua University, Chengfu Road, Haidian District, Beijing, 100084 China.

Contact information: Tel:+8610 6252 5566

Hotel Map



#### Traffic

**Shuttle service:** Participants can directly contact with the Wenjin Hotel which provides a shuttle service from the airport. The service is charged around RMB 400 (about USD 60). For the shuttle service of Wenjin Hotel, you can contact by phone: +86-10-62525566-5017 or 5018, or e-mail: [reservation@wenjin.com.cn](mailto:reservation@wenjin.com.cn).



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**Taxi (Recommended):** you can also take a taxi from the airport to Wenjin Hotel, the rate is about RMB 120-170(USD\$17-25), depending on traffic situation. The following picture written the address of hotel in Chinese can be shown to the taxi driver.

**文津国际酒店**

地址：北京市海淀区清华大学南门西侧 50 米

**Public transportation:** take Airport Express Line and transfer to Line 10 at Sanyuanqiao Station and then transfer to Line 13 at Zhichunlu Station, get off at Wudaokou Station. Walk west about 1km on foot to arrive the hotel.

**Expenses**

For those participants sponsored by the workshop, hotel accommodation will be arranged and paid directly by BCRC China. All additional charges to your room are for your personal settlement.

For other participants, BCRC China will only arrange their accommodations upon request.

**Internet:**

The LAN in each room has been started up for free.

**Check- in & check-out time:**

Please be informed that the check-in time is 12:00 and the check-out time is 14:00. If you wish to leave your baggage before check-in or after check-out, you may ask the hotel to do so.

**Breakfast, Lunch & coffee break:**

From April 19-21, the breakfast will be provided by the hotel; Lunch and coffee breaks will be provided by the workshop.

**Welcome dinner**

A special welcome dinner will be arranged in the first day of workshop. A bus will be arranged in the following:

- 17:15 April. 19: From SIEEB to the site of dinner.
- 20:30 April. 19: From the site of dinner to Wenjin Hotel.



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### Venue

The meeting room for workshop is located in Sino-Italian Environment and Energy Building (SIEEB), Tsinghua University. The distance between Wenjin Hotel and SIEEB is about 1 km and it takes 15 minutes on foot. The walking routine is marked as red line in the map. From the south-east gate of Tsinghua University, you will find the venue according to direction boards. SIEEB is a beautiful blue glass building and is easy to recognize.



### Voltage, Frequency and Plug/Outlet Type

Electricity in China is 220 Volts, alternating at 50 cycles per second. Outlets in China generally accept the following types of plug. If your device does not accept 220 Volts



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at 50 Hertz or the plug has a different shape, please take a voltage converter or plug adapter.



**DSA**

Participants who are sponsored by the workshop will be paid Daily Subsistence Allowance (DSA) at the prevailing UN rate on the first day of workshop to cover terminal and other incidental expenses (cost for VISA etc)

**Please bring your passport, boarding pass and ticket receipt to the meeting for DSA on the first day of the workshop.**

**Important Note:**

**Weather**

It is mid-spring of Beijing in April. Annual mean temperature is between 6-20°C. Please take suitable clothes. And it is very beautiful season in Beijing.

**Emergency Contacts**

Mr. Yu keli, Office Tel: 86-10-62794351, Cell phone: 13811243405,

E-mail: [yukl007@sina.com](mailto:yukl007@sina.com); [yukl007@mail.tsinghua.edu.cn](mailto:yukl007@mail.tsinghua.edu.cn)

Miss. Ren junshu , Office Tel: 86-10-62794351, Cell phone: 13269305197

E-mail: [renjuanshu@mail.tsinghua.edu.cn](mailto:renjuanshu@mail.tsinghua.edu.cn)

**Used boarding passes**

Used boarding passes MUST be retained by the sponsored participants and please submitted to BCRC China when distributing DSA for our payment procedures.

*We are very appreciated of your support and cooperation to BCRC China and to the workshop! Have a nice trip in Beijing!*